**FORT CLARK DAYS** Booth Assigned:

**ARTS & CRAFTS VENDOR CONTRACT**  Choice # 1 \_\_\_\_\_\_\_

 Choice # 2 \_\_\_\_\_\_\_

This is an agreement between Fort Clark Days Committee and the Arts & Crafts Vendor.

Fort Clark Days Committee will publicize the presence of Vendors in advertising & our program.

Vendor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, State, Zip Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What merchandise do you wish to sell? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please write a description of the items you will be selling. We will be placing the information for our vendors on our Fort Clark Days Website.**

Look at the building layout to identify your choice of a booth. Select Choice # 1 and # 2.

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| **Booth Size & Location** |  |  |
| **Inside with Electric** |  |  |
| Seminole Hall 8 x 10 ft | $50.00 |  |
| Commissary 8 x 10 | $50.00 |  |
| Seminole Hall 12 x 12 ft | $80.00 |  |
| Commissary Hall 12 x 12 ft | $80.00 |  |
|  |  |  |
| **Outside**  |  |  |
| Museum Area 12x12 | $50.00 |  |
| Outside Commissary 12x12 | $50.00 |  |

If more space is needed please times the space. Example 2 x 8 by 10 spaces in Seminole Hall would be $100. |
|  | Table 6 ft (limited number available for rental) $ 25.00 each  |

Please send the signed contract, your check, your choice of booths, and the signed “Hold Harmless Agreement”. Make **Check Payable to Ft. Clark Days.**

**Send to:** **Fort Clark Days (Arts & Crafts Vendors)**

 **PO Box 1292**

 **Brackettville, TX 78832**

The agreement is as follows:

* Buildings will be open to the public on Friday from 12 noon to 5 pm and

Saturday from 9 am to 5 pm.

* It is recommended that you set up merchandise Friday between 8 am and 12 noon.

* Displays should not be removed before 5 pm Saturday.
* Vendor agrees to rent space for a fee which is **NON-REFUNDABLE**.
* The rental fee must be paid in full when you submit this signed contract with your request. Note: costs are increased if a contract is returned after February 1st.
* Final placement of Vendors will be made by the Fort Clark Days Representative.
* Rental fee is only for booth space. Hallways and/or storage rooms may not be used.
* If you step away from your booth, you should have a person, age 18 or older, to keep booth open.
* No smoking is permitted inside buildings. The general public is not allowed to bring food or drinks purchased outside the Fort Clark Days event into the buildings.
* Vendors may not offer or sell political material or items considered objectionable by the Ft. Clark Days Representative. Raffles and auctions are not allowed.
* Only one business name may be displayed per booth. No space may be sublet or shared with another business.
* Vendors are considered independent business persons and are responsible for their own money, change, bookkeeping, packaging, and Texas sales tax. Ft. Clark Days Committee is not responsible for collection of unpaid bills, returned checks, or merchandise. Likewise, Ft. Clark Days Committee has no responsibility or liability for any loss or damage to Vendor or his/her merchandise. The Vendor bears the expense related to transporting, packing, unpacking, or insuring his/her property. The Vendor agrees to and signs the “Hold Harmless Agreement” and waives any claim of negligence that may be lodged against Fort Clark Springs Association, Ft. Clark Springs Community Council, Ft. Clark Days Committee, and/or its volunteers .
* Fort Clark Days as a whole or in part may be canceled at any time. This contract may be terminated if Fort Clark Days is canceled.
* Vendor Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Ft Clark Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Booth Assigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_